

**From:** Response Report<report@formassembly.com>  
**Subject:** Your form "2012 The Fund for Creative Communities (The Fund) Application" got a response  
**Date:** June 30, 2011 9:41:06 AM EDT  
**To:** thefund@lmcc.net  
**Reply-To:** YourName@gmail.com

Your form "2012 The Fund for Creative Communities (The Fund) Application" has received the following response: Submitted on: 06/30/2011 09:41:04 AM Completion time: 1 hr. 2 min. 37 sec.

(1/9)

Before You Get Started

**- I have read and understand The Fund for Creative Communities guidelines**

I have or a representative of my organization has attended an Information Session in the last three (3) years.  
**Yes**

Please enter the year of the most recent Information Session you attended:  
**2011**

Where was the Information Session held?  
**Lower Manhattan Cultural Council**

Name of Information Session attendee:  
**XXXX**

1. APPLICANT PROFILE

**an incorporated nonprofit organization**

Organization Legal Name:  
**XXXXXX**

AKA (If applicable):

Executive Director of Organization, or equivalent: First Name: Last Name:  
**XXXX XXXX**

Main Contact, if different from Executive Director: First Name: Last Name:

Title of Main Contact:

E-mail Address:  
[YourName@gmail.com](mailto:YourName@gmail.com)

Website:  
[www.YourArt.org](http://www.YourArt.org)

Phone:  
**XXX-XXX-XXXX**

Alternate Phone:  
**XXX-XXX-XXXX**

Street Address:  
**XXXXXX**

Address continued:

**XXXXXX**

City: State: Zip:

**New York New York XXXXX**

Organization Type:

**Multi-disciplinary 14**

Which ethnic group best describes your organization's staff?

**No single ethnicity**

Applicant Electoral District Numbers:

Community Board #: NYC Council #: NYS Assembly #: NYS Senate #: US Congress #:

**1 1 1 1 1**

Funding History

Have you ever applied to The Fund?

**Yes**

If so, in what year(s)?

**2008-2010**

Have you ever been awarded a grant from The Fund?

**Yes**

If so, in what year(s)?

**2008-2010**

Have you ever directly applied to NYSCA?

**No**

Organization Financial Information

TAX ID Number (EIN):

**XX-XXXXXXX**

FY11 Total Operating Budget: \$

**210,000**

FY10 Total Operating Budget: \$

**177,000**

FY09 Total Operating Budget: \$

**125,000**

Staff Notes for GENERAL INFORMATION:

Before Moving On

## 2. PROJECT PROFILE

Project Title:

**XXXXXX**

Project Manager: First Name: Last Name:

**XXXX**

**XXXX**

Project Start Date (Public Component): Project End Date (Public Component):

**3/1/2012**

**3/30/22**

Total Project Budget: Amount Requested:

**14000**

**4500**

### Project Location/Venue

Project Location/Venue Name:

**XXXXXX**

Location/Venue Zip Code:

**XXXXX**

Neighborhood of the Project Location/Venue:

**Harlem**

**- This venue is tentative**

#### Venue Electoral District Numbers

Community Board #: NYC Council #: NYS Assembly #: NYS Senate #: US Congress #:

**1**

**1**

**1**

**1**

**1**

If you have multiple locations/venues for your proposed project, list additional venues/locations/neighborhoods here. (50 words maximum)

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### Project Summary

**"New Visions," a series of eight, 2-hour weekly photography workshops, culminating with an exhibition**

Project Discipline:

**Visual art**

Project Type:

**Photography 08**

### Project Participants and Audiences

Number of artists participating in the project:

**5**

Number of seniors that will be served:

**50**

Number of youths that will be served:

**50**

Total audience number expected:

**500**

Which ethnic group best describes your project's audiences?

**No single group**

Staff Notes for PROJECT INFORMATION:

Before Moving On

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3. APPLICANT NARRATIVE

Staff Notes for PROJECT DESCRIPTION:

3(a) Describe your group/organization's mission, overarching goals, history and current programmatic activities [350 words maximum]

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3(b) Describe the characteristics of the community your group/organization serves. Comment on the community's history, economic, ethnic and racial make-up. How do you ensure maximum participation and community access? [350 words maximum]

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3(c) Do you collaborate with any organizations? If so, please list your partners and describe the reasons why and ways in which you work together [250 words maximum]

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3(d) How does your proposed project align with your group/organization's mission and overarching goals? [100 words maximum]

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Before Moving On

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#### 4. PROJECT NARRATIVE

4(a) Describe the artistic goals and framework of your project as well as the activities that you will undertake, making sure to address in detail the project's public component. Highlight any elements of your project that you consider to be significant and unique. Describe your history or past experience producing this project, if any, and how you will evaluate its success. For curated projects, be sure to explain your process or criteria for inviting or selecting artists to participate. [500 words maximum]

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dictum laoreet.

4(b) Clearly indicate your target audience(s). How will you promote and advertise this project to ensure maximum participation and access by community residents and/or the general public? Describe any audience engagement and/or educational components. [250 words maximum]

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4(c) If you do not receive full funding for your project how do you intend to proceed? How would you alter the project? [100 words maximum]

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4(d) What other financial or in-kind resources will you draw upon to carry out the project? [100 words maximum]

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Biographies

Bio 1 [250 words maximum]:

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Bio 2 [250 words maximum]:

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Bio 3 [250 words maximum]:

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Bio 4 [250 words maximum]:

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Bio 5 [250 words maximum]:

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Before Moving On

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#### 5. PROJECT TIMELINE

<u>Task Description</u>	<u>Expected Start Date</u>	<u>Expected End Date</u>
XXXXXX	November 2011	March 2012
XXXXXX	January 2012	February 2012
XXXXXX	March 2012	April 2012
XXXXXX	April 2012	June 2012
XXXXXX	May 2012	August 2012
Public Event(s)	09/04/2012	09/25/2012

Before Moving On

Staff Notes for PROJECT TIMELINE:

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#### 6a. PROJECT BUDGET: EXPENSES (Cash Only)

##### Internal Personnel Services

	<u>\$ Amount</u>	<u>Explanation</u>
Administrative	\$ 2000	\$XX @ XX hours
Artistic	\$ 2000	\$XX @ XX hours
Technical	\$ 1000	\$XX @ XX hours
Other	\$ 500	\$XX @ XX hours

##### External Personnel Services

	\$	Amount	Explanation
Administrative	\$	1000	\$XX @ XX hours
Artistic	\$	2000	\$XX @ XX hours
Technical	\$	500	\$XX @ XX hours
Other	\$	500	\$XX @ XX hours

Other Expenses

	\$	Amount	Explanation
Materials	\$	500	XX @ \$XX
Marketing	\$	500	XX @ \$XX
Promotion	\$	500	XX @ \$XX
Permits / Fees	\$	500	XX @ \$XX
Transportation	\$	500	XX @ \$XX
Equipment	\$	500	XX @ \$XX
Space Rental	\$	500	XX @ \$XX
Supplies	\$	500	XX @ \$XX
Other Expenses	\$	500	XX @ \$XX

Total Project Expense: \$  
**14000**

6b. PROJECT BUDGET: INCOME (Cash Only)

Sales & Earned Income

	\$	Amount	Explanation
Tickets/Subscription	\$	500	XX @ \$XX
Tuition/Fees	\$	500	XX @ \$XX



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## 7. WORK SAMPLES

Choose a media category of samples:

**Performing, media & other time-based forms**

Staff Notes for WORK SAMPLES:

SUBMIT RECORDINGS

### Sample 1

Work Sample Weblink:

<http://www.youtube.com/watch?v=yYcopyEwNA8>

Weblink Password (if applicable):

Artist Name:

**XXXX XXXX**

Title of Work:

**XXXXXX**

Year of Recording:

**2009**

Venue or Location (if applicable):

**XXXX**

Total Length of Sample:

**XX:XX**

Cue Point:

**X:XX**

Brief description that provides context for the panel (50 words maximum)

**Sed tempus diam id urna pharetra at iaculis magna ornare. Phasellus at commodo magna. Quisque sem lorem, facilisis sed sollicitudin et, elementum sit amet dui. Nam at laoreet nisi.**

### Sample 2

Work Sample Weblink:

<http://www.youtube.com/watch?v=E75nawWiHb4>

Weblink Password (if applicable):

Artist Name:

**XXXX XXXX**

Title of Work:

**XXXXXX**

Year of Recording:

**2010**

Venue or Location (if applicable):

**XXXX**

Total Length of Sample:

**XX:XX**

Cue Point:

**X:XX**

Brief description that provides context for the panel (50 words maximum)

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Before Moving On

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#### 8. CERTIFICATION OF APPLICATION

Authorizing Certification

Applicant Representative Name/Title:

**XXXX/XXXX**

Birthdate:

**MM/DD/YYYY**

Mail or Deliver Organizational Documents

**- I have read the above information about mailing or delivering organizational documents.**

Staff Notes for CERTIFICATION OF APPLICATION:

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Ready to Submit?